

## GMAT Board Meeting – Minutes - 12<sup>th</sup> July 2021

Present: Judith Houghton (Chair), Peter Hanlon, David Crossley, Jonathan de Sausmarez (Executive Leader), Jane Mundy (Finance Director)

### 1. Apologies / Welcome:

The meeting took place over ZOOM due to the COVID-19 restrictions. Apologies and proxy votes were received from Wayne Palmer and Mary Hoather.

### 2. Pecuniary Interests:

- JdS declared an interest as a Trustee of the University of Winchester Academy Trust.
- JH declared an interest in being on the governing body of the New Forest Academy.

### 3. Appointment of Chair of the Members Board (led by JdS):

The proposal was to appoint Judith Houghton as Chair of the Members Board. Proxy votes in favour were received from WP and MH. Board members present were also in favour. Proposal PASSED.

### 4. Appointment of Auditors:

Noted that the recommendation to appoint HWB Accountants as the GMAT auditors was reviewed by Trustees and is now recommended to the Board. Proxy votes in favour were received from WP and MH. Board members present were also in favour. Proposal PASSED.

### 5. Appointment of Trustees and Agreement of GMAT Accountability Structure:

The updated accountability structure was shared which includes the formation of an Audit and Risk Committee (ARC). The current trustees were noted. The proposal is to appoint the trustees as per the accountability structure (Judith Houghton; Sarah Weare; Malcolm Kaill; Sheila Caine; Nicola French; Elizabeth Lee; Jason Anderson; Melanie Saunders). Proxy votes in favour were received from WP and MH. Board members present were also in favour. Proposal PASSED.

ACTION: to confirm membership of the ARC – JdS.

ACTION: review scheme of delegation and prepare summary for LGB's – JdS and JH

### 6. Finance Update:

- The consolidated budget for 2021 – 2022 was shared. Details have been thoroughly worked at LGB and trustee level.
  - Staffing percentages were commented on. Teaching staff within an acceptable range, but support staff is high due to number of EHCP pupils the school has together with the ASD unit (a County Resource).
  - Noted that ATP accrual is included in budget at £12k per year.
  - Budget assumes 3% teachers pay increase.
  - Noted that JM was retiring at the end of this academic year. The board thanked her for her contribution to GMAT.
- The reserves at year ending 31/8/2020 were noted as:

	Accumulated Funds	
	2020	2019
Romsey	1,252,415	981,422
Oakfield	98,613	37,715
Total before fixed asset funds and pension reserve	<u>1,351,028</u>	<u>1,019,137</u>

### 7. GMAT Strategic Plan:

- Executive Leader report was shared and GMAT options that had been discussed at Trustees were summarised. Board agreed that the proposal to discuss and seek partnerships and collaborations should continue.
- Noted that the SEN issue that was highlighted last year has not gone away but the local authority have been doing more to hold all schools to account on their EHCP levels. National McArdle report expected but is not yet published. Recognised that it is the funding stream that ideally needs to be changed.

### 8. AOB and Next Meeting:

- David Crossley – interested in a visit to the GMAT school in the autumn term.
- Next members meeting scheduled for Monday 18<sup>th</sup> July 2022.

Minutes taken by Judith Houghton